

Forum Objective		Actions	Outcomes and Milestones
Be the representative body for parks and green spaces in the South East	1a	Establish a broad membership to maximise voice of the region Keep membership database up to date Promote and further develop the new On-Line Forum for members	As at April 2010 21 LA's out of a possible 74 are members (assuming all renew from 2009/10) For the period April 2010 – March 2011 aim to increase this membership to 30 LA's Following discussions in 2009/10 seek to sign up 20 Town or Parish councils by March 2011 at agreed new membership fees for this category of membership Seek to enrol other member groups – no target to be set. Hold open meeting in October 2010 for all members -
	1b	Use member feedback to improve services	Carry out a further Member survey before march 2011 based upon previous survey. Regional Manager to undertake via web-based survey tool (Survey Monkey).
	1c	Liaise with organisations to promote the Forum and its objectives	Further develop strategic partnerships with organisations such as Natural England, Lantra, Landscape Institute for region with attendance at Regional Forum where practical.
Promote and support the regeneration, management and sustainable future of parks and green spaces in the South East Region.	2a	Help facilitate sharing of information eg. the setting up in April 2010 of an opportunity for parks staff to meet and get information from HLF advisors.	HLF Surgeries: 7 LA's received advice regarding HLF 'Parks for People' funding so as to aid regeneration. Regional Manager to monitor progress.
	2b	Encourage delivery of appropriate training to meet this objective in the South East area.	GFA Demonstration Days: successfully used in the East Midlands and to be repeated in the South East. 5 events to be run in each sub-region.
Raise the quality standard of parks and green spaces in the South East to reflect the needs and aspirations of all residents and visitors.	3a	Ensure Forum members have access to latest support and encourage development of Best Practice Case studies for sharing.	Email members with documents or links to relevant web pages. Publish information on website and keep updated and cross-referenced to online forum. Aim to increase case studies on website by 10 no. over the year.

	3b	Liaise with organisations such as the Green Flag Award Scheme to promote quality standards	JAC representative to attend Regional Forum. GFA Demonstration Days: as 2b.
Promote community involvement in the continued development of parks and open spaces and contribute to the promotion of friends groups nationally using	4a	Promote Forum amongst Friends of Park Groups	Detail number and % of Friends groups involved. Speak to National Community Forum and arrange South East meeting. Regional Manager to pull out details of Friends group in our region. Look to add further community groups from region.
	4b	Produce database of friends of park groups in the South East & input data into GreenSpace CNP national register	Friends groups from each authority on database
	4c	Conduct research to establish specific needs of friends groups	Possibility for online survey.