

Case Study: HLF Surgeries

Topic	MANAGEMENT; funding – successful funding applications
Name of Initiative	Heritage Lottery Fund surgeries
Name of Local Authority / Organisation	GreenSpace South East (GSSE)
Related Topics/Issues	DESIGN; Restoration

Aims & Objectives	To allow local authorities the opportunity to discuss ideas informally with the Heritage Lottery Fund under 'Parks for People' funding.
Outcomes & Impacts	Assistance to enable ideas into reality.
Process	<p>GSSE worked with HLF to confirm two dates for local authority officers to meet and discuss initial project ideas regarding the funding.</p> <p>Local authorities had to book their place on the day, with a time slot. Seven authorities were seen over two days; with two subsequently in the process of applying for stage one funding.</p>
Resources/Funding	<p>Day one was hosted by Tunbridge Wells Borough Council. Day two required venue hire. Refreshments weren't provided as each authority had specific time slots. Refreshments were provided for HLF officers by host authority day one.</p> <p>HLF assisted with venue hire with £100 donation.</p>
Timescales	Preparation for event hire etc. 2 months before dates. 2 days for actual event; one each in east and west of region.
Evaluation	Feedback from participants as very useful – able to discuss ideas easily and without commitment. Also helpful for HLF as they understood how parks team are encouraged to work with a whole GI model but they are restricted to a single site only.
Prospects & Opportunities	Repeating this in May 2011.
Key Learning/Advice for Others	Early promotion of the event helps to get the ideas flowing.

Contact Details	
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Other Information Sources
Heritage Lottery Fund – www.hlf.org.uk